Teaching with Moodle: Student Enrolment

Laura Ricci
Dipartimento di Informatica
Università degli Studi di Pisa

HOW TO ENROL A NEW STUDENT

- Course set up

  - create a new course

  - enrol students to give them access to its resources/activities

  - add resources/activities

- For the time being, let us consider the case where access is restricted to the students/to other persons involved in the course

- To access a course, a student need:

  - the University of Pisa credentials

  - a password assigned to the course by the teacher

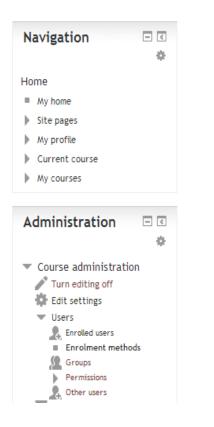- Open access to guests: will be activated later

HOW TO ENROL A STUDENT

- Open the course in the navigation menu, then in *Administration* go to *course administration, users, enrolment methods*

HOW TO ENROL A STUDENT: ENABLE SELF ENROLMENT

Navigation

Home
- My home
- Site pages
- My profile
- Current course
- My courses

Administration

▼ Course administration
- Turn editing off
- Edit settings
- ▼ Users
  - Enrolled users
  - Enrolment methods
  - Groups
  - Permissions
  - Other users

Enrolment methods

Name	Users	Up/Down	Edit
Manual enrolments	1	↓	✗ 👁 👤+
Guest access	0	↑ ↓	✗ 👁
Self enrolment (Student)	1	↑	✗ 👁 ⚙

Add method Choose... ▾

Self Enrolment Choice

HOW TO ENROL A STUDENT

Edit Self Enrolment + Set Enrolment key:

Choice a key for the course (alphanumeric)

STUDENT ACCESS TO THE COURSE

Login and Password: student University credentials

The student selects the course: the system requires the course

key seet by the teacher