We hereby confirm that we are willing to host Mr/Ms ………………………………………………… student of the University of Pisa, as an Erasmus+ trainee in our enterprise/institution, if he/she obtains an traineeship contribution under the University of Pisa’s traineeship scheme. We intend to entrust him/her with tasks and responsibilities according to his/her studies, qualifications and knowledge.

Traineeship duration period: From …………………………… To …………………………… months …………..

Contents/Task of the proposed traineeship: Detailed description of trainee's tasks:

_______________________________________________________________________________________

_______________________________________________________________________________________

_____________________________________________________________________________________  

Workplace main language ________________________________

Required Level:  A1 ☐  A2 ☐  B1 ☐  B2 ☐  C1 ☐  C2 ☐

Short description of enterprise activities:…………………………………………………………………………………..

_______________________________________________________________________________________

Enterprise/institution Size (Staff number): ………………………………………

Information on the host enterprise:

Name of enterprise/institution: …………………………………………………………………………………………………………

Enterprise/Institution legal form: …………………………………………………………………………………………………………

Name of legal head: ………………………………………………………………………………………………………………………………

Country: …………………………………………………….. Tel: ……………………………………

Fax: …………………………………………………….. e-mail: …………………………………………

Web site ……………………………………………………………………………………………………………………………

Name of traineeship supervisor at the enterprise/institution (“tutor”): …………………………………………

Tutor’s e-mail: ……………………………………, Tutor’s phone number ……………………………. 

Name of the receiving enterprise/institution legal representative: ……………………………………………………………

Signature: …………………………………………………………………………………………………………………

Date: ………………………………………

Stamp: ……………………………………………

Sending Institution:

Area Coordinator for Internationalization

Signature for acknowledgement ……………………………………………………………………………………………………………………………

Date: ………………………………………

Stamp